

Academic Policy, Planning and Research Committee

Terms of Reference with Illustrations of Decisions and Actions

“Taking a broad, principled approach to planning, the Committee shall be responsible for...”

Mandate	Forms of Decision Making and Examples of Actions	Legislative Framework
<p>a) recommendations to Senate (after which the Board of Governors) for the approval of new academic units (including Faculties, departments / schools units, research centres, and the like), and for the disestablishment or transfer of such units; and concurrences with recommendations to establish endowed chairs;</p>	<ul style="list-style-type: none"> • Following approval by the Committee, recommendations to Senate establish the Lassonde School of Engineering and its constituent department (2012-) • Creation of a Department of Science and Technology Studies department in Science, with attendant transfer of constituent programs; APPRC approved and recommended approval by Senate; • Approved a new name for the Faculty of Fine Arts (2014) and the Department of Film (2015) and subsequent approval by Senate • Recommended that Senate approve a Markham campus in principle (2014) • Approval of amendments (including name change) of the Senate Policy on Endowed Chairs and Professorships, and approval of a new Senate Policy on Regularly Named Chairs; recommendation for approval by Senate 	<p>Guidelines for the Development and Approval of Schools Within the University</p> <p>Academic Unit Nomenclature: Characteristics and Guidelines</p> <p>Senate Policy on the Establishment and Designation of Research and Teaching Chairs, Professorships and Distinguished Fellowships (Guidelines and Procedures)</p> <p>Senate Policy on Externally Funded Regular Named Chairs</p> <p>Senate Policy on Organized Research Units</p>
<p>b) reports to Senate on reviews of existing Faculties, units, centres and programs, (including but not necessarily limited to Faculty plans, Undergraduate Program Reviews, Graduate Program Appraisals, Faculty Plans, Organized Research Units, computer plans, non-degree studies reports) and recommendations for changes arising from such reports;</p>	<ul style="list-style-type: none"> • Annual discussions with the Deans, Principal and University Librarian with a report and recommendations to Senate; recommendations reviewed at the outset of a governance cycle and may inform the Committee’s priorities or lead to other actions • Cyclical Program Reviews (policy, processes, receipt and comment on completed reviews, observations) now overseen by the Joint Sub-Committee on Quality Assurance with ASCP; together APPRC and ASCP transmit Sub-Committee reports to Senate, upon which the Committee may also consider further actions 	<p>Academic Planning at York (1987 and modifications adopted thereafter)</p> <p>Senate Policy on Quality Assurance</p> <p>York University Quality Assurance Procedures (YUQAP)</p> <p>Senate Policy on Non-Degree Studies</p>
<p>c) recommendations to Senate on the University Academic Plan, together with monitoring and reporting on the</p>	<ul style="list-style-type: none"> • Developing, approving and recommending Senate approval of the University Academic Plan (2010, Autumn 2015) • Ensuring major proposals address UAP themes and objectives • Ensuring UAP themes and objectives are addressed by planners in 	<p>Academic Planning at York (1987)</p>

implementation of UAP objectives;	<ul style="list-style-type: none"> accountability reports 	
d) the articulation of research, teaching and programmatic principles for academic planning and criteria for assessment of major initiatives, including shifts of academic resources;	<ul style="list-style-type: none"> Helped develop, approved and recommended approval of the Senate Policy on Quality Assurance; reviews changes to the York University Quality Assurance Processes (YUQAP) after changes in the University Academic Plan, Strategic Research Plan Advice and oversight, Academic and Administrative Program Review 	
e) the establishment of academic priorities guiding the deployment of academic resources, and advice and recommendations on the allocation of academic resources;	<ul style="list-style-type: none"> Primarily expressed in the University Academic Plan (approved by the Committee and Senate in 2011) and the Strategic Research Plan (2014) Directly advised the Vice-President Academic on academic investments associate with Fair Funding (1999) Ongoing advice on major initiatives 	
f) in consultation with others (including Senate committees), the coordination of program and policy development;	<ul style="list-style-type: none"> Concurrence with recommendations of the Academic Standards, Curriculum and Pedagogy Committee on major curriculum initiatives APPRC sponsors annual planning forum(s) on major issues with a view to identifying appropriate actions; 2014-2015 forum (November) devoted to the topic of “Academic Priorities: Contexts, Planning and Implementation” [see attached history of planning forums sponsored by APPRC and its predecessor committee] APPRC provided input into strategic enrolment managements when it met with SEM Works consultants (2013) 	<p>Senate Policy on Non-Degree Studies</p> <p>Undergraduate Certificate Guidelines and Procedures</p>
g) the receipt of annual and periodic reports from the President and its ex officio vice-presidents, its sub-committees (including those required by external bodies), and others (including the Vice-President Finance and Administration), and the facilitation of Senate consideration through the transmittal of relevant reports.	<ul style="list-style-type: none"> Receives annual reports from externally-mandated groups supported by the VPRI but effectively sub-committees of APPRC (Animal Care, Bioethics, Human Participants); approves and recommends approval by Senate of changes to the terms of reference of these groups (e.g., 2014 amendments to the Senate Policy on Research Involving Human Participants 	Senate Policy Research Involving Human Participants (amended 2014)
To perform its functions the Committee shall have access to all relevant information through the Vice-President Academic and Provost and its Technical Sub-Committee. Standing agenda items shall include research,	<ul style="list-style-type: none"> Technical Sub-Committee provides advice on agenda planning, inaugurates legislative initiatives, responds to full Committee’s requests for information or data Provost and VPRI items are standing agenda items on all agendas, providing a window on major issues and opportunities for advice and feedback 	

<p>planning, major academic policies and initiatives, and other such matters of ongoing attention the Committee deems relevant to its mandate. The Committee shall serve as Senate's liaison with academic administrators and other collegial bodies dealing with matters related to its mandate.</p>		
<p>General Governance Responsibilities</p>	<ul style="list-style-type: none"> • Committee is required to set 4-5 priorities at the outset of each governance cycle, report on progress and implementation to Senate Executive • Chair attends meetings of Senate Committee chairs twice annually • Committee can be asked to undertake specific projects within its mandate by Senate or Senate Executive 	<p>Senate Rules and Procedures Senate Executive Terms of Reference</p>