

**FORM FOR REQUESTING EXTENSION OF THE PROBATIONARY PERIOD
FOR PREGNANCY OR PRIMARY CAREGIVERS**

Tenure and Promotions Policy, Criteria and Procedures, approved by Senate
November 27, 2003:

**D.2.4. Extension of Probationary Period for Pregnancy or Primary Care Giver
Leave**

For those faculty members appointed in the probationary/tenure stream, candidates who qualify for pregnancy or primary care giver leave shall, upon request, receive an extension of their probationary period for one year. Normally, candidates must have qualified for pregnancy or primary care giver leave and must have made the request for an extension prior to the adjudicating unit's decision on their Candidacy 3 application. The Secretary of the University must be informed of all such extensions.

NAME: _____ FACULTY: _____

DEPARTMENT: _____ DATE: _____

Circle one:

Currently in	PRECANDIDACY	(1 2 3)
OR	CANDIDACY	(1 2 3)

I qualify [/qualified] for pregnancy or primary care giver leave from _____ to _____. On this basis, I request that I be granted a one year stop-out in my probationary period, from July 1, ___ to June 30, ___, as provided for in the Senate legislation.

CANDIDATE'S SIGNATURE: _____

Department Chair's signature: _____

Faculty Dean's signature: _____

Send original to: Secretary of the University, University Secretariat, 1050 KT.

cc: Employee Records/Faculty